

TEI Consortium: status report 2002, by August 31 with 2002 budget and projection for the year 2002

Last changes: October 1, 2002. T. M. Bruvik

Budget 2002*This part is a copy of the budget for 2002*

							Status		Projection		
							Accounted	Pr. 31/8-2002	for 31/12-2002		
RESULT 2001	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Comments</i>	
On the bank account pr. 31/12-2001				\$58 203			\$58 203		\$58 203		
Outstanding claims 2001				\$59 334			\$59 334		\$59 334		
Dept from 2001 (according to Financial report 2001)				-\$104 797			-\$104 797		-\$104 797		See note 1.
Changes of the dept 2001, due to travel recalculation at Oxford				\$505			\$505		\$505		See note 2.
Depts from 2001 which has not been claimed				\$7 310							
Transferred from 2001 to 2002	\$12 740				\$20 554				\$13 245		
RESULT 2001			\$12 740			\$20 554				\$13 245	
INCOME 2002 (including direct income and in-kind contributions)											
MEMBERSHIP AND SUBSCRIBERS	<i>Sub total</i>			<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>		
Membership fee paid in 2001, but for 2002 (new, was originally not on the budget for 2002)				\$16 648			\$16 648				
Membership (goal: 67 members)	\$167 600			\$90 500			\$99 500				See note 3.
Subscribers (goal: 50 subscribers)	\$2 500			\$850			\$2 800				See note 4.
Membership fee paid in 2002, but for 2003 (new, was original not in the budget for 2002)				\$50			\$50				
	\$170 100				\$108 048				\$118 998		
HOST, PROJECTS											
Hosts, base in kind contribution	\$20 000			\$400			\$20 000				
NEH project	\$65 982			\$65 982			\$65 982				See note 5.
Grants from research funds	\$50 000			\$0			\$0				See note 6.
	\$135 982				\$66 382				\$85 982		
MISCELLANEOUS											
Interest	\$100			\$177			\$235				
	\$100				\$177				\$235		
SERVICES	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>		
Training courses	\$2 000			\$0			\$1 200				See note 7.
Annual Meeting	\$3 000			\$0			\$0				See note 8.
Publications	\$5 000			\$0			\$1 800				
Training and Software Certification	\$5 000			\$0			\$0				
	\$15 000				\$0				\$3 000		
STAFF in kind contribution	<i>% of FTP</i>	<i>Rate</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>	<i>Sub total</i>	<i>Total</i>	<i>Grand total</i>
University of Bergen, HIT Centre	25 %	\$80 000	\$20 000			\$0			\$20 000		
Editor Oxford (in kind)	25 %	\$80 000	\$20 000			\$0			\$24 368		See note 9.
Editor Brown (in kind)	15 %	\$208 800	\$32 200			\$0			\$32 200		See note 10.
IT/WEB/PUBL (Oxford)			\$5 000			\$0			\$5 000		See note 11.
Staff at UVA			\$5 000			\$0			\$5 000		See note 12.
			\$82 200			\$0			\$86 568		
Total Income 2002			\$403 382			\$174 607			\$294 783		

EXPENSES 2002 (including direct costs and the costs at the hosts)

EXPENSES 2002 (including direct costs and the costs at the hosts)

			Sub total	Total	Grand total		Sub total	Total	Grand total		Sub total	Total	Grand total	
Board-meetings			\$28 000				\$8 116				\$18 273			
Council meeting			\$28 000				\$4 448				\$6 548		See note 13.	
Working-groups			\$26 000				\$1 434				\$4 199			
Annual Conference/Members meeting			\$15 000				\$0				\$15 000			
Travel staff			\$10 000				\$0				\$8 000			
Insurance			\$1 200				\$1 221				\$1 221			
Accounting and audit services			\$5 000				\$2 600				\$5 000			
Telecom, Internet access, and utilities			\$0				\$0				\$0			
Representation/PR			\$5 000				\$0				\$1 900			
Publishing			\$5 000				\$0				\$0			
2002 edition of the Guidelines			\$17 000				\$14 173				\$14 173			
Operational ex.			\$5 000				\$971				\$971			
Membership in other organisations			\$1 000				\$500				\$500			
Training courses			\$2 000				\$0				\$1 200			
Certification Program			\$5 000				\$0				\$0			
				\$153 200				\$33 463				\$76 984		
HOSTS, PROJECTS														
NEH project		Rate	Sub total	Total	Grand total								See note 14.	
Expenses paid by hosts	in kind	\$5 000	\$65 982				\$65 982				\$39 844			
			\$20 000				\$0				\$20 000			
				\$85 982				\$65 982				\$59 844		
STAFF														
	% of FTP	Rate	Sub total	Total	Grand total									
Executive Director HIT	50 %	\$80 000	\$40 000				\$0				\$40 000			
Administration HIT			\$5 000				\$0				\$5 000			
Editor Oxford	50 %	\$80 000	\$40 000				\$0				\$40 000			
Editor Brown	25 %	\$208 800	\$52 200				\$14 669				\$52 200			
IT/WEB/PUBL (Oxford)			\$5 000				\$0				\$5 000			
IT/WEB/PUBL (Oxford), new position			\$24 000				\$5 588				\$24 000			
Staff at UVA			\$5 000				\$0				\$5 000			
				\$171 200				\$20 256				\$171 200		
Total expenses 2002					\$410 382		Total					\$119 701		\$308 028
RESULT 2002					-\$7 000		Total					\$54 905		-\$13 245
BALANCE					\$5 740		Total					\$75 460		\$0
Bank balance							Total					\$75 460		See note 15.

NOTES:

- 1): In the claims from 2001 one double travel reported was reported and one travel has been moved to the NEH project.
- 2): Oxford claimed \$7310 so late that they were not paid by August 31, 2002, but they will be paid by the end of the year. This claim of \$7310 has to be added to the income in status by August 31 to be able to compare these figure with the bank balance.
- 3): 54 had paid by August 31, of a total of 61 members: \$9000 to claim
- 4): 21 had paid by August 31, of a total of 57 subscribers, \$1950 to claim.
- 5): Separate accounting for the NEH project
- 6): There are no prospect of getting grants in 2002
- 7): Workshop at members meeting
- 8): There will be no registration fee for the members meeting in 2002
- 9): Net contribution from HIT is \$20000
- 10): Net contribution from Oxford is \$20000 + \$4367,80 = \$24367,80. Oxford has offered TEI that a consultant income of \$4367,80 they have had in connection with TEI shall be credited TEI Consortium.
- 11): Net contribution from Brown is \$20000. The rate for full time position for the North American editor is very high, but the reimbursement for the work done by the editors are the same for both Oxford and Brown.
- 12): Including administration
- 13): The cost of council meeting is lower than expected. The first one was held in London, with 11 participants.
- 14): Work and travel that is related to the XML-ification of the TEI Guidelines, is covered by the NEH grant. Expenses of \$26138 have to be transferred from the general TEI budget, to the NEH budget.
- 15): The income side of the year shows that the income on membership and grants has been lower than expected. Even if the expenses have been lower as well, they will not cover the loss on the income side. We have to reduce the activities in 2002 in order to cover for the loss on the income side.

(Total)

Currency: \$ (USD)
Last update: 2002-09-20

According to Bank of America: Statement Ending Balance:	75 459,74	August 31, 2002
Diff	0.00	

Balance bank account, up to last statement received: 75 459.74 OK for August 2002

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BUDGET ---->

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Bank st	Number	Year	Month	Day	Date (YYYY-MM-)	Invoice No.	Cheque No.	Name (Paid to/from)	Text	Bank Account	University Hosts	Membership (inst.)	Subscribers (indy.)	Sponsors	ACH TEI account	NEH	Interest earned	In-kind contributions	Staff
yes	159	2002	June	10	2002-06-05	2002-32		Humanities Computing Group, New York	Membership 2002, div0/high	5 000,00		5 000,00							
yes	160	2002	June	12	2002-06-12	2002-36		Oxford Text Archive	Membership 2002, div3/high	488,00		500,00							
yes	161	2002	June	25	2002-06-25	2002-62		University of Szeged, Dept of Informatics	Membership 2002, div3/mid-upp	250,00		250,00							
yes	162	2002	June	28	2002-06-28			Bank of America	Interest earned	21,75							21,75		
yes	163	2002	June	11	2002-04-18			C. M. Sperberg-McQueen	Members meeting Pias (Nov 2001)	1 395,13									
yes	164	2002	June	3	2002-05-27	26189	1048	Omnigress	TEI Guidelines, Overruns	154,00									
yes	165	2002	June	13	2002-05-28		1049	H. F. Short	Board meeting Prague (May 2002)	488,33									
yes	166	2002	June	5	2002-05-28		1050	Syd Bauman	Board meeting Prague (May 2002)	936,19									
yes	167	2002	June	5	2002-05-28		1051	David R. Chesnutt	Board meeting Prague (May 2002)	1 857,72									
yes	168	2002	June	28	2002-06-19		1053	John Unsworth	Board meeting Prague (May 2002)	164,53									
yes	169	2002	June	24	2002-06-24			Bank of America	Acct Analysis Charge May 02	28,76									
yes	170	2002	July	9	2002-07-09	2002-38		Ore, Espen S.	Subscription 2002	50,00			50,00						
yes	171	2002	July	11	2002-07-11	2002-10		University of Virginia, Inst for Adv Techn	Membership 2002, div0/high	5 000,00		5 000,00							
yes	172	2002	July	16	2002-07-16	2002-67		Henrik Ibsens skrifter	Membership 2002, div2/high	1 480,00		1 500,00							
yes	173	2002	July	18	2002-07-12	2002-30		University of Georgia, Dept of English	Membership 2002, div0/high	5 000,00		5 000,00							
yes	174	2002	July	24	2002-07-24	2002-64		Light, Richard	Subscription 2002	50,00			50,00						
yes	175	2002	July	31	2002-07-31			Bank of America	Interest earned	23,61							23,61		
yes	176	2002	July	5	2002-06-19		1052	IATH, University of Virginia	Board meeting Prague (May 2002)(John Unsworth)	1 224,96									
yes	177	2002	July	9	2002-06-26	STG-1753	1054	Brown University	Board meeting Prague (May 2002)(Julia Flanders)	735,14									
yes	178	2002	July	18	2002-07-02	Mav 8th-12th 21	1055	Univerzita Karlova, MFF-UFAL	Board meeting Prague (May 2002)(Hotel etc)	2 706,96									
yes	179	2002	July	22	2002-07-22			Bank of America	Acct Analysis Charge June 02	66,96									
	180	2002	Aug	23	2002-08-23	2002-71		School of Library Archive and Info Studies, U	Membership 2002, div3/high	500,00		500,00							
	181	2002	Aug	23	2002-08-23	2002-70		Uoerler, Antoni J.	Subscription 2002	50,00			50,00						
	182	2002	Aug	30	2002-08-23	2002-16		University of Michigan	Membership 2002, div0/high	5 000,00		5 000,00							
	182	2002	Aug	30	2002-08-23	2002-26		MITH, McKeldin Library	Membership 2002, div1/high	2 500,00		2 500,00							
	182	2002	Aug	30	2002-08-23	2002-78		Anderson, Deborah W.	Subscription 2003	50,00			50,00						
	183	2002	Aug	30	2002-07-31			Bank of America	Interest earned	21,61									
	184	2002	Aug	9	2002-07-12	STG-1764	1056	Brown University	TEI editorial work 1/1/02 - 6/30/02	14 668,65							21,61		
	185	2002	Aug	30	2002-08-23	215751	1058	The University Press of Virginia	Shipping of TEI Guidelines (to Lou Burnard)	38,00									
	186	2002	Aug	30	2002-08-23		1060	Anderson, Deborah W.	Working groups (Th bingen July 2002)	1 434,30									
	187	2002	Aug	22	2002-08-22			Bank of America	Acct Analysis Charge July 02	58,57									
*Intern	188	Paid to Univ of Virair			2002-08-31			University of Georgia, Dept of English	Membership 2001, div0/high			5 000,00							
*Intern	188	Paid by Univ of Virair			2002-08-31	Paid by Univ of Virginia		University of Virginia, Inst for Adv Techn	KMPG										
*Intern	188	In-kind, Univ of Virair			2002-08-31			University of Virginia, Inst for Adv Techn	In-kind Univ of Virginia									400,00	
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Number	(G r mot in-kind)	Board meetings	Members meetings	Council meetings	Working Groups	Travel staff	Insurance	Accounting and audit service	Annual Conference	TEI guidelines	Representation/PR	Misc. exences	Operational expenses	Payment fees	Fed. withholding	Analysis charges	Membership in other org.	
		0.00	0.00	8 115,85	0.00	12 275,07	0.00	4 448,14	0.00	2 863,45	0.00	0.00	0.00	1 221,00	0.00	8 000,00	0.00	0.00
84																		0.00
87																		0.00
89																		0.00
90																		0.00
92																		0.00
93																		0.00
94																		0.00
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105																		0.00
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110b																		0.00
110a																		0.00
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131b																		0.00
131a																		0.00
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Number	In-kind expenses at hosts	Board meetings	Members meetings	Council meetings	Working Groups	Travel staff	Insurance	Accounting and audit service	Annual Conference	TEI guidelines	Representation/PR	Misc. expenses	Payment fees	Fed. withholding	Analysis charges	Membership in other org.	
159																	0,00
160													12,00				0,00
161																	0,00
162																	0,00
163			1 395,13							154,00							0,00
164																	0,00
165		488,33															0,00
166		936,19															0,00
167		1 657,72															0,00
168		164,53															0,00
169																	0,00
170															28,76		0,00
171																	0,00
172													20,00				0,00
173																	0,00
174																	0,00
175																	0,00
176		1 224,96															0,00
177		735,14															0,00
178		2 708,98															0,00
179															66,96		0,00
180																	0,00
181																	0,00
182																	0,00
182																	0,00
182																	0,00
183																	0,00
184																	0,00
185										38,00							0,00
186					1 434,30												0,00
187															58,57		0,00
188																	-5 000,00
188								5 400,00									5 400,00
188																	-400,00
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