# Creating document management system for the digital library of manuscripts: M-Tool and M-Can for Manuscriptorium Jindřich Marek

National Library of the Czech Republic, Prague

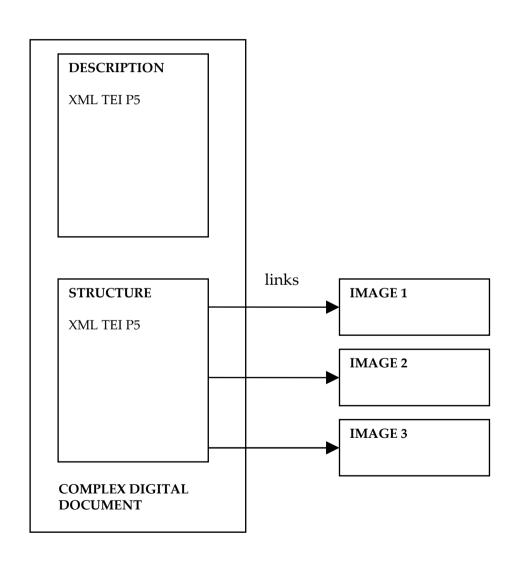
# Functions of the document management system (DMS)

- online creation of metadata
- upload and/or download of the metadata
- management of the data in the system

## Online creation of descriptive metadata

- creating a distributed complex digital document
- parts of the document: descriptive metadata, structural metadata (page level) incl. references (links to images)

# Online creation of descriptive metadata



## Management system

- contents management
- users and groups
- conversions

## Manuscriptorium

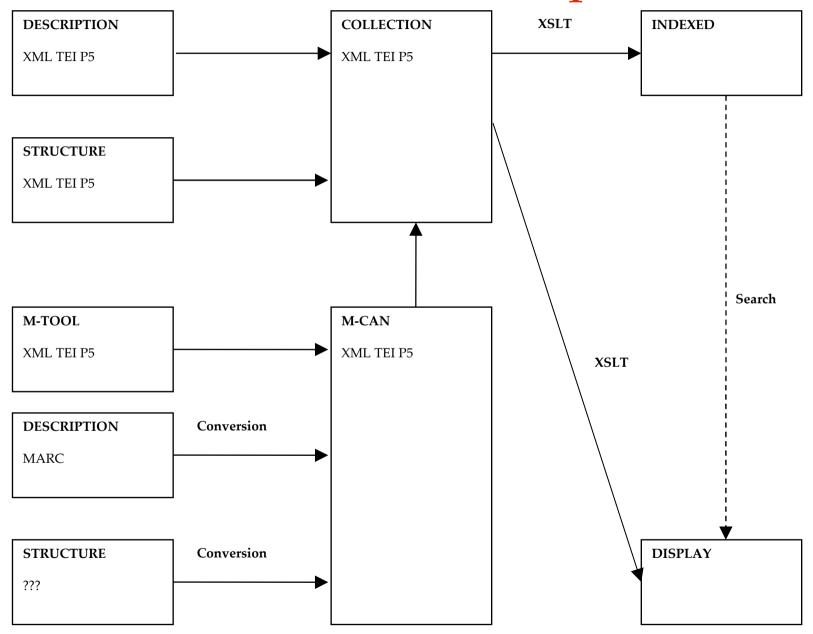
- www.manuscriptorium.com
- digital library fully based on the TEI P5 standard (the ENRICH project scheme, 2009)
- about 190.000 descriptive records concerning manuscripts and early printed books

## Manuscriptorium and ENRICH

Three ways of alien data integration

- harvesting through OAI-PMH
- connector (upload of data, for a bigger amount of data)
- M-Tool (for creation of new metadata or for entering it manually)

## Inside of the Manuscriptorium



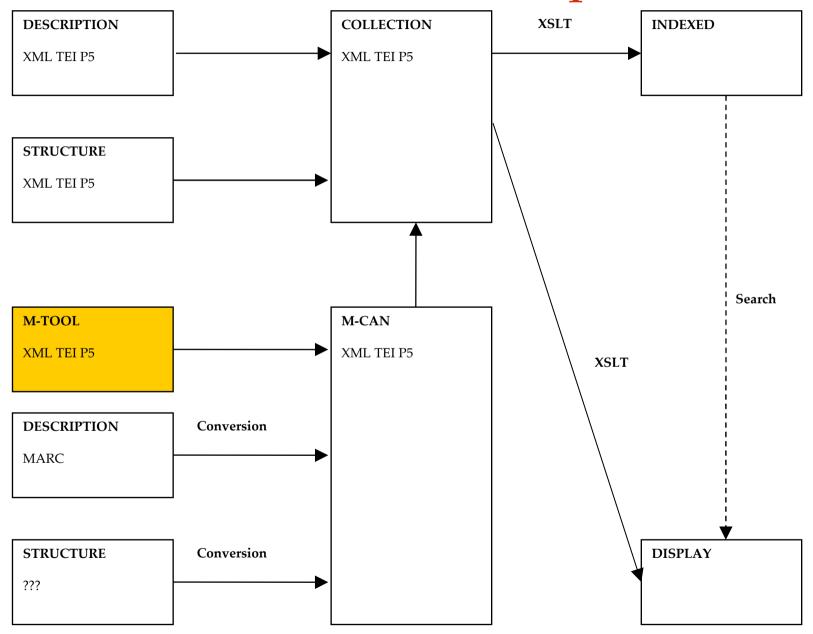
## Workflow

- creating and editing the records: M-Tool
- uploading and evaluating: M-Can

## M-Tool

- online application serving the partners of the Manuscriptorium who create new metadata for existing image data
- for creation of descriptive and structural metadata and consequently also compound digital documents
- full use of the UTF-8 standard

## Inside of the Manuscriptorium



## M-Tool

History

Additional

Document Description Structure Preview Help

General Identification Intellectual Contents Physical Description

Document summary: manuscript file name: VIII\_E\_3.xml

#### Title and Publication Statement

Title of Document
Distributor of Record
Main Record Language

Textus varii, praecipue s National Library of The ( cze

#### Record Identification

Add new

#### **Record Origin**

Date

Responsible Person Name Responsible Institution

Jindřich Marek

1415

National Library of The (

#### **Record Revisions**

Date	Responsible Person	Responsible Institution	Note
2009-11-05	Jindřich Marek	National Library of The Czech Republic	First "stable" revision of a sample record for the demonstat
2009-11-06	Jindřich Marek	National Library of The Czech Republic	Version with correct image links.

## M-Can

- online tool for uploading and managing the records
- common functions: Add new file, display, delete, change status

## M-Can

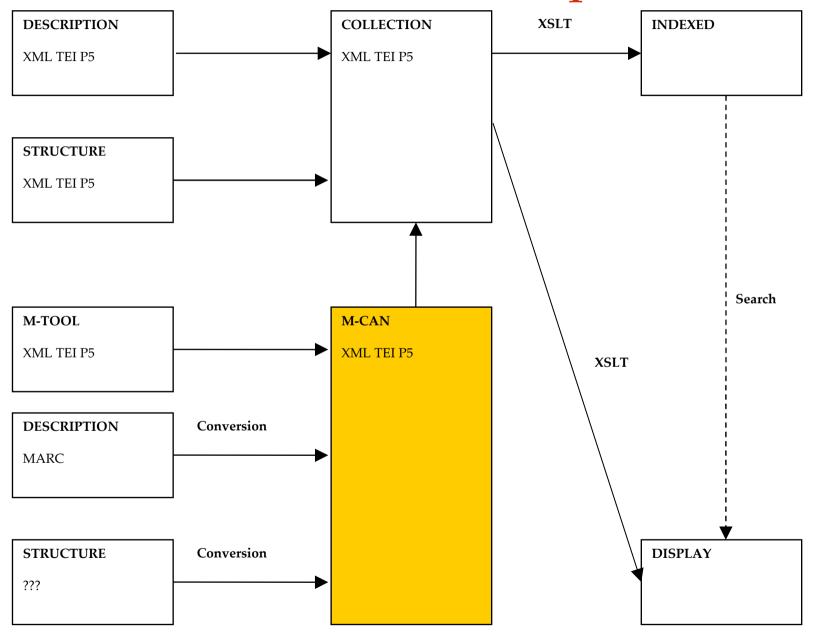
Homepage View interpretation of file Actions: Change status Delete Display list Add new Textus varii, praecipue A virtual document by National Library of The Czech Browse facsimile Republic sermones Identification **Publication Statement** key: xr Country: Czech Republic Distributor Settlement: Prague National Library of The Czech Republic Institution: National Library of The Czech Republic Repository: National Library of The Czech Republic Collection: Basic Idno: VIII E 3 Contents Summary Textus varii, praecipue sermones Content Item No. 1 (codex) Locus:

mainLang: lat Text Language:

type: main; xml:lang: lat Title: Textus varii, praecipue sermones

Incipit: Preterita septimana habuimus ex evangelio, quomodo astucia dyaboli multe [tribula]ciones sunt insite in ecclesiam sanctam sicut zizania in triticum, hodie iam ista dominica ultima communiter legunt evangelium de quinque panibus, ubi scilicet deus saciavit quinque milia hominum de quinque panibus sed aliud evangelium assumo quod scribitur Mathei XXIIIIo. In illo tempore accesserunt ad eum discipuli ut monstrarent edificium templi [Mt XXIV.1]. Ad

## Inside of the Manuscriptorium



## The Structure in M-Tool I

#### Numbering System Numbering system of the digital copy document • with reference to numbering system of the original document numerical series only Numbering system of the original document Foliation Structure of the digital copy Indicate parts which (and how many) are available in the digital copy: Front cover V Front end-sheet V V Spine Back end-sheet V **Back cover** Front part 188 Main part **Back part Irregularities** Special numbering pages 135(2) Missing pages

## The Structure in M-Tool II

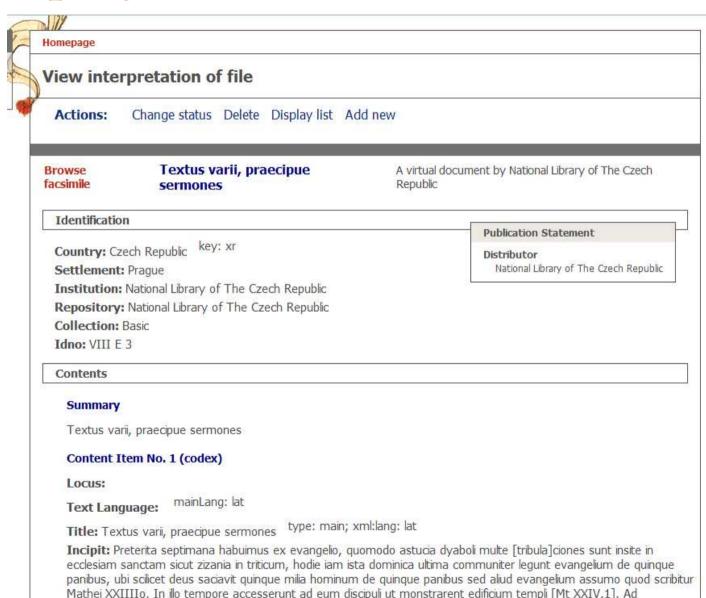
Way of digitization							
Number of pages/folios per image		<ul><li></li><li></li></ul>	one page/folio per image two page/folios per image				
Filenames and URLs	5						
Base URL	http://digit.nkp.cz						
Subfolder rukopisy/VIII_E_3							
Filename prefix	VIII_E_30	CEJN:					
Suffix							
Extension	jpg 💌						
Filename main part normalized length 5							

Generate structure of the Digital Copy

## The XML source

```
<TEI>
   <teiHeader>
    <fileDesc>
    <titleStmt>
       <title>Textus varii, praecipue sermones</title>
      <publicationStmt>
       <distributor>National Library of The Czech Republic</distributor>
      </publicationStmt>
      <sourceDesc>
       <msDesc xml:id="id1" xml:lang="cze">
         <msIdentifier>
          <country key="xr">Czech Republic</country>
          <settlement>Prague</settlement>
          <institution>National Library of The Czech Republic</institution>
          <repository>National Library of The Czech Republic</repository>
          <collection>Basic</collection>
          <idno>VIII E 3</idno>
         </msIdentifier>
         <msContents>
          <summary>Textus varii, praecipue sermones</summary>
          <msItem class="codex" n="1">
           <locus to="187v" from="1r"/>
           <textLang mainLang="lat"/>
           <title type="main" xml:lang="lat">Textus varii, praecipue sermones</title>
           <incipit>Preterita septimana habuimus ex evangelio, quomodo astucia dyaboli multe [tribula]ciones sunt insite in
  ecclesiam sanctam sicut zizania in triticum, hodie iam ista dominica ultima communiter legunt evangelium de quinque
  panibus, ubi scilicet deus saciavit quinque milia hominum de quinque panibus sed aliud evangelium assumo quod scribitur
  Mathei XXIIIIo. In illo tempore accesserunt ad eum discipuli ut monstrarent edificium templi [Mt XXIV,1]. Ad intelligendum go
  sancti evangelii verba adaperiat deus sensus et corda nostra. Evangelium hoc secundum exposiciones est de temporibus
  periculosis<locus to="1r" from="1r"/></incipit>
           <author ref="auth_0001">Iacobellus de Misa (+1429)</author>
          </msItem>
         </msContents>
         <physDesc>
          <objectDesc form="codex">
           <supportDesc material="chart">
            <extent>II + 187 (recte 188) + I ff., f. 135 bis (pozůstatek vyříznutého folia)
  </height><width>150</width></dimensions></extent>
             <foliation>
            Modern foliation by pencil.
            </foliation>
           </supportDesc>
          </objectDesc>
           <binding contemporary="true" notBefore="1415" notAfter="1415"/>
          </bindingDesc>
         </physDesc>
```

## Display of the record in M-Can



## Display of the facsimile in M-Can

