# Minutes from the TEI-C Business Meeting, Tokyo, 2018-09-12

The public slides of the meeting are at
https://docs.google.com/presentation/d/1eh-25lZqBcxkhpTgY1RVka4zE2eGjPGa9kySjMijdS0/edit

# Welcome and Opening

Kathryn Tomasek opened the business meeting and explained the agenda.
The agenda was accepted as published beforehand. Invitation was sent out in due time and the necessary quorum of members was present.

# Reports

## Report from the Technical Council

The chair, Martina Scholger, reported on the activities of Technical Council of the TEI. As of Sept. 11th 2018 https://github.com/TEIC/TEI had 136 open issues. Since the last members' meeting (2017-11-15) 86 issues were closed, and 91 new issues created. This was a reduction compared to 2017, in which 153 issues were raised on github. The council closed 34 of the new 2018 issues.

The stylesheets are hard to manage since the death of Sebastian Rathz. The council has set up regular cooperative stylesheets meetings. This group closed 28 issues since the last members' meeting. Thirty new issues were created. Eleven of them could be closed in the reporting period. This resulted in a current state of 104 open issues on https://github.com/TEIC/Stylesheets.

Two releases of Guidelines and Stylesheets were published in the reporting period (3.3.0, January 2018 code name "Johnny Rotten" and 3.4.0, July 2018, code name "Dog Days"). New elements were introduced (<path>, <unit>). New attributes @toWhom and attribute classes att.linguistic, att.ascribed.directed enhanced the attributes. The council improved the content models, rewrote and improved several sections of the Guidelines. This included more translation, improving wording, and correcting typographic errors.

A working group led by Raffaele Viglianti forwarded the work on a new codebase for Roma. The alpha version of a JavaScript based solution (currently at http://mith.us/romajs/) has been published. This version supports:
- Select / unselect modules
- Select / unselect elements

- Edit element description (English only for now)
- Edit an element's membership to: attribute and model classes
- Edit element attributes (restrict values, but not everything supported yet)
- Create new attribute on element
- Edit an element content model graphically
- Export ODD, convert to RELAX NG, XSD

Martina Scholger asks that the community report Roma issues on GitHub.

In the current road map the completion of essential operations is planned for start of 2019. After this an open testing phase on the master branch will be initiated. Parallel, further development will work on medium to long term goals including localization. The development branch will continue for maintenance and further improvements, etc.
The council has initiated work on a Docker based implementation of the TEI framework (https://hub.docker.com/u/teic/). The work has reached a state in which it can be deployed and installed at your institution.

Martina Scholger concluded her report by reminding the TEI community that the council sees its purpose in cooperation with the community. She repeated the general appeal to post issues on GitHub, post to the TEI-L mailing list, take part in discussions, test services, etc. This helps the council to keep things moving in the interest of the community.

# Report from the SIGs

(see slides: https://tinyurl.com/yaywz77x)
The council chair Martina Scholger reports on the current state of SIGs. In 2018 a new SIG on TEI encoding of newspapers and periodicals was founded. Dario Kampkaspar is nominated as convener of the SIG. Ten SIGs are currently active, while five have declared themselves as dormant.

The **SIG "Computer-Mediated Communication"** (convener: Michael Beißwenger) had its last face-to-face meeting in summer 2017 at University of Duisburg-Essen in conjunction with a workshop on standards for corpora of computer-mediated communication). The SIG is working on an ODD including documentation which builds on three currently used ODDs (DeRiK schema, the CoMeRe schema and the CLARIN-D schema). They contain the basic models which are needed for the representation of CMC corpus documents in TEI. The SIG expects to present the results of this work to the TEI within the next months, at the next TEI conference and members' meeting latest.

The **SIG "Correspondence"** (Convener: Stefan Dumont, Sabine Seifert) had a face-to-face-meeting at the TEI-conference in Tokyo. The SIG reported several workshops on encoding correspondence and correspondence interchange, e.g. DH@Oxford Summer Schools 2017 and 2018. Further development of Correspondence Metadata Interchange Format (CMIF), and web service correspSearch (e.g. the "Quote Salute"-web resource https://correspsearch.net/quotesalute/, created by students from Berlin). The SIG had a meeting of conveners to define open questions and problems (regarding metadata in <teiHeader> and transcriptional part in <text>, e.g. envelopes, attachments, pre-printed texts

like letterheads, problems with <opener>, <closer>, <postscript> etc.) and to plan future work and strategic goals (e.g. stylesheet for 'converting' <correspDesc> to CMIF, providing best-practice model for <text> part). The SIG plans a workshop to tackle these questions, and, if possible, to suggest feature requests on github.

The **SIG "East Asia / Japanese"** (Convener: Kiyonori Nagasaki and A. Charles Muller) the SIG formed a steering committee, which held three business meetings in the last year. During a face-to-face meeting at the TEI Members Meeting in Tokyo ten use cases were reported. A general discussion about how to manage the SIG followed. The SIG then discussed the Japanese translation of the TEI guidelines.

The **SIG on "Indic Texts"** (convener: Patrick McAllister and Andrew Ollett) was installed 2017-11-23 by the TEI-council. In February 2018, the SIG created a wiki ( https://wiki.tei-c.org/index.php/SIG:IndicTexts) and a mailing list ( http://lists.lists.tei-c.org/mailman/listinfo/indic-texts). The SIG focused on the following areas.
- Devanāgarī intricacies in XML encoding (fitting elements to word boundaries, primarily)
- How to mark up verses, especially concerning the utility of ~<lg/>~ for the notion of /pāda/.
- How to arrange for a TEI compatible exchange format for various ongoing prosopographic projects

The SIG had a face-to-face-meeting at the TEI-MM in Tokyo.

The **SIG "Manuscript Description"** (convener: Stephen McCormick and Gerrit Brüning). During the past few months, the SIG developed ideas to improve chapter 11 of the Guidelines. They have been collected in the following GitHub repository: https://github.com/SteveWLU/TEI-MS-SIG/blob/master/ch-11-issues.md. The SIG hopes to elaborate on these changes. Involvement of Council members would be appreciated. The face-to-face meeting in Tokyo had 15 participants. The SIG discussed the usage of the <seal> element (brought up by Sean Winslow). Sean Winslow also proposed better examples for the usage of <msItem>. Elli Mylonas and Elisa Beshero-Bondar gave feedback on chapter 11 issues.

The **SIG "Ontologies"** (Convener: Christian-Emil Ore). The SIG had a face-to-face meeting at the TEI-MM in Tokyo, led by Constance Crompton, with 12 participants. The SIG discussed how to introduce linked data concepts into the TEI, various participants' linked data implementations, and the potential best practices for creating crosswalks between TEI and other existing ontologies. This includes the possibility of creating ontologies from ODD files. The SIG put forward three action items:
- Joining and reinvigorating the listserv
- Sharing information about linked data gatherings and decisions being taken by related groups
- Introductory workshops and online guides (including a  GitHub repo with the TEI, XSLTs, and output files TEI community members have used to create linked data)

The **SIG "Linguists"** (Conveners: Piotr Bański and Andreas Witt) had its 9th face-to-face meeting at MM in Tokyo, with 11 participants. The SIG focuses on boundaries of the TEI vis-à-vis the needs of linguistic community. The meeting began with a brief report of past activities, results of some of which were reviewed later on the same day in a paper presentation on the new *att.linguistic attribute class*. A large part of the meeting was devoted to an encoding challenge posed by *data describing acceptability judgment experiments*, presented and illustrated in a talk by Sophie Repp. One of the central questions that Sophie posed was whether this kind of data can be handled by the TEI, to which Jack Bowers responded with a *prototype TEI description* and thus a positive answer. The next question for all was whether the TEI itself should care about this kind of data, and we all agreed that this is a window of opportunity for the TEI to claim an uncharted territory.

The **SIG "Text and Graphics"** (conveners: Martin de la Iglesia and John Walsh) had no activity during the last year. In the face-to-face meeting at the TEI-MM in Tokyo 2018, members worked on TEI-C Github tickets. The SIG expects to see results in the form of contributions to tickets in the TEI-C GitHub repository in the near future.

The **SIG "Libraries"** has no convener anymore. The council asks for nominations. In the last year, a work group of TEI community members (https://wiki.tei-c.org/index.php/Workgroup_to_revise_the_Best_Practices_for_TEI_in_Libraries) created the fourth major version of Best Practices for TEI in Libraries (http://purl.oclc.org/NET/teiinlibraries). These guidelines were originally created for use in large, library-based digitization projects but are useful as a way of approaching digitization and encoding as a whole. The SIG published this version at http://www.tei-c.org/SIG/Libraries/teiinlibraries/4.0.0/bptl-driver.html. A big thanks goes especially to Elli Mylonas, Syd Bauman and Kevin Hawkins. Currently the SIG is dormant, until a new convener is found.

The **SIG "Music"** (convener: Raffaele Viglianti) has focused on maintaining the TEI with MEI schemata at https://github.com/TEI-Music-SIG/tei-mei. Some members have met at the Music Encoding Conference at the University of Maryland in MEI 2018 to discuss and clarify uses of tei:notateMusic. The SIG is not planning a meeting at the TEI conference or any future development at the moment.

# Reports from TEI-C supported projects

### TAPAS (2017-2018)

Kathryn Tomasek reported TEI supported activity of TAPAS on behalf of Julia Flanders. TAPAS finished an NEH R&D grant. This includes the creation of a Fedora Commons repository and an eXistDB XML database. With the grant money TAPAS could also rebuild the user interface following the Samvera technology stack. The project finished TAPAS Classroom with pilot classes, supporting materials, and new reading views. Northeastern University increased its support for TAPAS with new developer in the Digital Scholarship Group at Northeastern University. In preparation of a new site that includes the updates of the past year, first internal testing was completed.

TAPAS has encountered significant problems with SPAM accounts, which has required tighter security of the services. Difficulties replacing the developer staff at Northeastern delayed updates to TAPAS.

TAPAS currently has 777 total users (approximate), about 327 new since fall 2017, and 53 paid TAPAS members, about 23 new since fall 2017.

There were four workshops (ARL, DHSI, Girls Who Code) using TAPAS this year, totalling 100 participants. Additionally three semester-long courses, totalling 63 students, and a one learning community at Boston College involving 6 archives/library staff used TAPAS in their course program.

The project plans to use, test, refine the new TAPAS interface in the near future. To increase TAPAS usage and membership (working with the TEI) TAPAS will work on outreach and visibility and encourage workshop use and free TAPAS accounts by encouraging TEI-C membership. Long term plans include the integration of the TEI Processing model into TAPAS, a support for user schemas, and community-led reading views and visualizations.

## jTEI

Kathryn Tomasek reported on the *Journal of the TEI* (jTEI) on behalf of the managing editor Anne Baillot and the editor in chief John Walsh. With generous support from the TEI Consortium, in August the editorial board hired a part-time assistant managing editor, Quentin Brunet, a Ph.D. student in American Studies at Le Mans Université. Since the last report jTEI published issue 9. Issue 10 is open with six articles available, completion expected in October 2018. Issue 11 is planned to open and begin publication in the winter months, completing in spring 2019.

jTEI has a added new article genres: The first *data set paper* will be published in October 2018. Two *project / tool notes papers* are in the pipeline.

jTEI editorial board asks TEI-C members and readers to send submissions. There are three "genres" of articles: research papers, data sets, and project / tool notes. To facilitate the reviewing process the editorial boards asks the TEI community to register as a reviewer (http://journal.tei-c.org/journal/user/register). Current reviewers are asked to check your account and update email and keywords if necessary.

jTEI reviews platform was move from revues.org to journals.openedition.org. The consequences of a catastrophic crash of the ADHO/TEI server in summer 2018, which hosts jTEI OJS website and SVN repository, introduced delays and obstacles. The technical team of jTEI worked with the OpenEdition team to implement an "open issues" feature to support our new rolling publication model. It investigated options for better Unicode support for PDFs generated from TEI with FOP processor.

The technical team maintained and improved jTEI-related files via the following TEI-C GitHub repositories:

- oxygen-tei (see https://github.com/TEIC/oxygen-tei/commits?author=rvdb): improvements in logging for the different transformation scenarios in the jTEI package for the Oxygen XML editor.
- TEI (see https://github.com/TEIC/TEI/commits?author=rvdb): changes to accommodate the new jTEI URL; improvements to some Schematron checks providing assistance to the editing process.
- Stylesheets (see https://github.com/TEIC/Stylesheets/commits?author=rvdb): broadened the processing to all different <div> types defined in the OpenEdition schema; made note numbering more flexible.

# Report from the Treasurer

Georg Vogeler reported on behalf of the treasurer Hugh Cayless. For the exact numbers see the slides at https://docs.google.com/presentation/d/1Faja6wm-So4R9HF0tiEuQaxlvLeob38hn5zwQlma5n0/edit#slide=id.g418869adf3_1_339. The funding report is complete through December 2017. The January - July 2018 numbers indicate that we need to make sure we meet our budget goals for 2018. This includes in particular a push for membership renewals and new members. Compared to previous periods the report shows that the current budget follows the bottom line, not much has changed. The TEI-C is in a financially-sound situation as there are funds in reserve and the Board is considering ways to expand funding strategically in support of the TEI-C. The board is still cautious with the reserves now that we contract with Virtual, Inc. to help TEI-C manage its administrative overhead (finances, budgeting, tax compliance, etc.). Georg Vogeler showed a breakdown of funds which reflects the support for the TEI Council's work, followed by the Board's work.

# Report from the Membership Coordinator

The membership coordinator Laurent Romary reported on the activities to attract new members. The recently "membership drive" multilingual banners on the TEI website are meant to promote TEI-C values and increase individual and institutional membership. This was implemented by Hugh Cayless, Luis Meneses, Laurent Romary and several members of the community for the translations. It was activated on 18 June. Over the period 18 June-11 September, 29 "new" members subscribed (20 individuals, 2 sustaining partners, 6 supporters, 1 contributor). In the same period last year 14 "new" members subscribed. Laurent Romary reminded us that membership dues support the work of the Technical Council, which is the base for the success of the TEI. He suggested including the institutional membership fee in grant proposals in exchange for a letter of support from the TEI-C. He reported that the TEI-C Board has supported several grant proposals with an official letter in the past and is willing to continue this practice.

Discussion

Syd Bauman reminded us of the option for free membership for TEI workshop participants. He asked the board how to inform about this. Kathryn Tomasek responded that the board will make this information more prominent on the website soon. The board is open for membership with reduced fee, and of course, sponsorship and institutional membership are appreciated.

Kathryn Tomasek reminded the community that contribution to council work on github issues is not restricted to the council itself. This includes translations of specifications and guidelines.

# Election Results

Luis Menses as representative of the election committee reported the results of the 2019 elections. It was handled via opavote (https://www.opavote.com) from 24 June 2018 at 07:40 HST to 10 September 2018 at 23:59 HST. In these 79 days we had 97 votes, which is a big improvement from the 74 votes cast last year. 68 votes came from individual members (out of 124 - 54% turnout) and 29 from institutional members (out of 46 - 63% turnout). Of the five candidates for the three board positions, the majority of votes went to Christiane Fritze, Gimena del Rio Riande, and Pip Willcox. For the five open positions in the council 10 candidates stood for election. The majority of votes went to Syd Bauman, Vanessa Bigot Juloux, Hugh Cayless, Sarah Stanley, and Raffaele Viglianti. For the TAPAS Advisory Board, Anne Baillot was elected out of 4 candidates. The TEI-C Board thanks all who stood for election and congratulates the winners.

Kathryn Tomasek expressed her thanks to the outgoing members of the board (Michelle Dalmau, Indiana University, Kiyonori Nagasaki, International Institute for Digital Humanities, and Laurent Romary, Inria) and the Council (Alejandro Bia, Miguel Hernandez University), who contributed much to the successful development of the TEI community during their acting period.

# Announcing the Rahtz Prize Award

Michelle Dalmau reported on the Rahtz Prize Award. The *Rahtz Prize for TEI Ingenuity* was created in memory of Sebastian Rahtz, former and repeat TEI Council member and steadfast supporter of the TEI. The award is intended to honor Sebastian's technical and philosophical contributions to the TEI, and it ss meant to acknowledge and encourage TEI innovation by the TEI community. The selection committee issued a call for nominations and received 7 nominations. 4 of the 7 nominees choose to apply for the prize.
The selection was difficult as there was an incredibly competitive pool of applicants. We would like to recognize the TEI Publisher project, and specifically Magdalena Turska and Wolfgang Meier, with an honorable mention. We are pleased to award the Rahtz Prize to Sabine Seifert and Peter Stadler who represented the project on behalf of their larger team for correspDesc, CMIF & correspSearch.

# Upcoming TEI-C Conference and Members' Meeting

Georg Vogeler provided a preview of the 2019 TEI Conference and Members' Meeting, organised by the Zentrum für Informationsmodellierung (Centre for Information Modelling, ZIM) at Graz University. Graz is the 2nd largest town of Austria yet it retains the quaintness of a university town. The I in the TEI logo is now replaced by the famous Graz clock tower (see slides). The ZIM welcomes all TEI members to the event, taking place September 16–20, 2019.

# Closing

Kathryn Tomasek announced a call for proposals to host the TEI-C Conference and Members' Meeting for 2020 and 2021 will be issued soon.The assembly gave its special thanks to JADH and TEI-C local committee for the successful TEI-C Conference and Members' Meeting 2018 in Tokyo.