



Business Meeting

TEI Consortium Members' Meeting

November 19, 2020

via Zoom

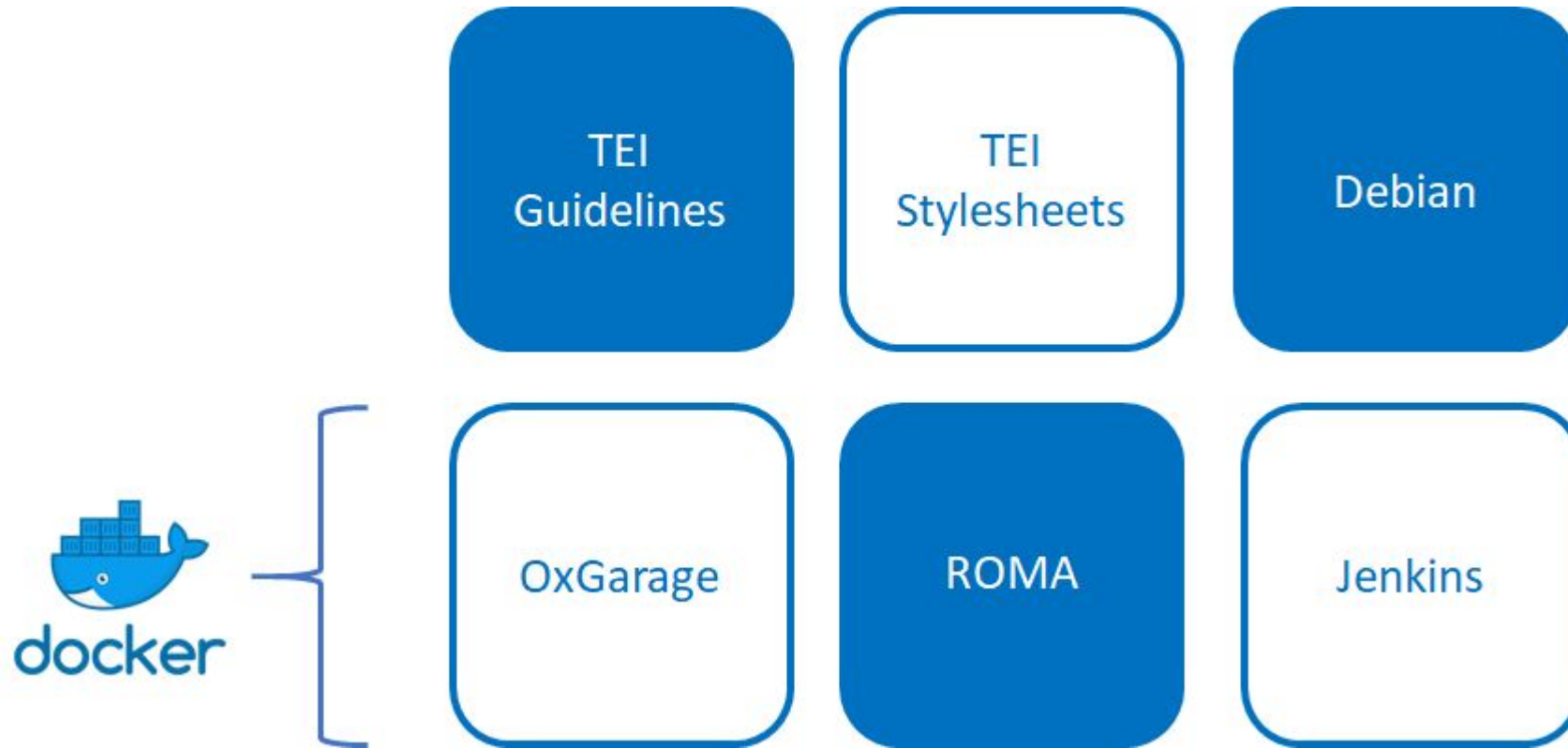
Agenda

- Welcome and Opening of the Business Meeting (Kathryn Tomasek)
- Report from the Council (Martina Scholger)
- Report from the Infrastructure Group (Martina Scholger)
- Report from Internationalization Working Group (Martina Scholger)
- Report from the SIGs (Martina Scholger)
- Report from jTEI (Joel Kalvesmaki and Pietro Liuzzo)
- Report from the Treasurer (Hugh Cayless)
- Report from the Membership Coordinator (Pip Willcox)
- Election results (Kathryn Tomasek)
- Announcing the Rahtz Prize Award and 2020 TEI Community Prize (James Cummings)
- Upcoming TEI-C Conference and Members' Meetings (Kathryn Tomasek, James Cummings)
- Thank Yous and Closing the Business Meeting (Kathryn Tomasek)

Report from Technical Council

Martina Scholger, Chair

Council's responsibilities



Statistics for TEI-Guideline issues

As of 2020-11-17:

- 152 open issues on <https://github.com/TEIC/TEI>
- 104 issues closed since 2019-09-19 (last members' meeting)
- 108 issues created since 2019-09-19
 - Of those, 56 remain open, 52 have been closed

Statistics for TEI-Stylesheets issues

Regular cooperative stylesheets meetings

As of 2020-11-17:

- 141 open issues on <https://github.com/TEIC/Stylesheets>
- 43 issues closed since 2019-09-19 (last members' meeting)
- 61 issues created since 2019-09-19
 - Of those, 37 remain open, 24 have been closed

Since last we met in Graz

Two releases: Guidelines and Stylesheets

TEI P5 4.0.0 / Stylesheets 7.49.0 (February 2020): code name “Galileo”

- major release due to the introduction of <standOff>, a container element for linked data, contextual information, and stand-off annotations

TEI P5 4.1.0 / Stylesheets 7.50.0 (August 2020): code name “Wash your hands and wear a mask!”

Meetings

- Monthly Council and Stylesheet meetings
- Virtual F2F meetings
 - May 1-3 (see meeting [minutes](#))
 - October 24-26 (see meeting [minutes](#))



Help us help you

<https://github.com/TEIC/TEI/issues>

<https://github.com/TEIC/Stylesheets/issues>

Council works with the TEI Community!

Please raise issues on GitHub, post to the TEI-L mailing list, take part in discussions, test services, etc. This helps us to keep things moving.

Infrastructure Group

Martina Scholger

Infrastructure Group

- Formed in 2019, responsible for the infrastructure behind the TEI-C's services and web presence.
- Most of the services are now running on the French Research Infrastructure [Huma-Num](#) (Lyon).
- This includes
 - TEI Website
 - TEI Wiki
 - TEI Vault
 - Subversion for jTEI
 - OxGarage
 - TEI Open Journal Systems
 - Roma Classic
 - Roma

Additional services and mirrors are hosted by the Brown University, the University of Maryland, the University of Paderborn, and the University of Victoria.

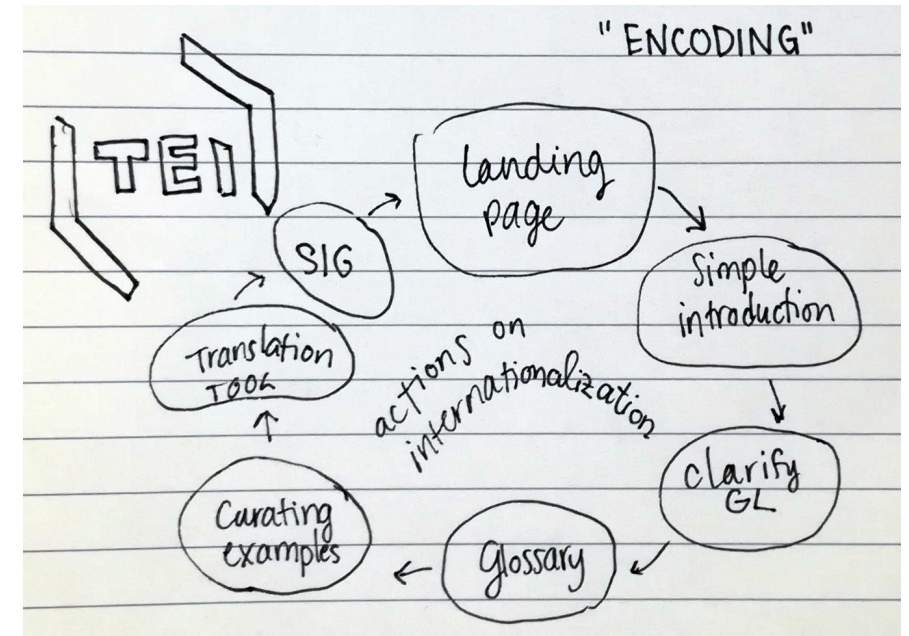
Group members: Hugh Cayless, James Cummings, Martin Holmes, Luis Meneses, Laurent Romary, Martina Scholger, Peter Stadler, Ron Van den Branden, and Raff Viglianti.

Internationalization Working Group

Martina Scholger

Internationalization Working Group

- Multilingual glossary
- Multilingual and multicultural examples
- Introductory materials in different languages
- Tool for the translation of TEI Specifications
- Internationalized landing pages for TEI-C's website
- Special Interest Group
- Mini edit-a-thon



© Jojo Karlin

Working Group members: Susanna Allés Torrent, Helena Bermúdez Sabel, Hugh Cayless, Martin Holmes, Gimena del Rio Riande, Luis Meneses, Kiyonori Nagasaki, Satoru Nakamura, Kazuhiro Okada, Martina Scholger, Yifan Wang, and Raff Viglianti.

Report from SIGs

Martina Scholger, Technical Council Chair

Status of SIGs

- 10 active SIGs
 - Computer-Mediated Communication
 - Correspondence
 - East/Asian Japanese
 - Graph Technologies
 - Indic Texts
 - Manuscripts
 - Newspapers and Periodicals
 - Ontologies
 - TEI for Linguists
 - Text and Graphics
- 4 dormant SIGs
 - Education
 - Libraries
 - Scholarly Publishing
 - Tools
- 1 mission accomplished SIG
 - Music

Computer-Mediated Communication

Convener: Michael Beißwenger

- The SIG has posted a feature request on encoding features on CMC in GitHub:
<https://github.com/TEIC/TEI/issues/1955>
- Ongoing discussion about details of the request and possible next steps with members of a Council subgroup.

Correspondence

Convener: Stefan Dumont, Sabine Seifert

- Preparation and publication of articles for the "Encoding Correspondence" manual <https://encoding-correspondence.bbaw.de/> by Stefan Dumont, Sabine Seifert, and Susanne Haaf.
- The peer review process is still ongoing.

East Asian / Japanese

Convener: Kiyonori Nagasaki,
Charles Muller

Steering committee:

- Kazuhiro Okada (Hokkai-Gakuen University)
- Kiyonori Nagasaki (International Institute for Digital Humanities)
- Satoru Nakamura (Historiographical Institute in The University of Tokyo)

- Established a GitHub account
 - <https://github.com/TEI-EAJ>
- TEI-Guidelines for Japanese literature
- Developing and providing TEI-utilization tools
 - e.g. A Javascript viewer for vertical-writing with CETEIcean
- Holding a workshop biweekly on TEI encoding with various materials in Japanese
- Discussing of extension of the original guidelines
 - Proposal for the ruby-related elements
- Holding monthly Guidelines-translation workshop
- Next steps
 - Keeping and extending the current activities
 - Including Korean and Chinese activities
 - Collaboration with the TEI Internationalization Working Group

Graph Technologies

Convener: Stefan Armbruster,
Andreas Kuczera, Iian Neill

- The SIG is working on an export format of standoff-property-formats to TEI
- DFG project "Das Buch der Briefe der Hildegard von Bingen. Genese - Struktur - Komposition"

Manuscripts

Convener: Stephen McCormick and
Gerrit Brüning

- Members of the SIG took part in the discussion on restructuring chapter 11 on primary sources.

Newspapers and Periodicals

Convener: Dario Kampkaspar

Co-convener: Mary Isbell

- Preparing a list of newspaper and periodical projects and the tools used in these projects.

TEI for Linguists

Conveners: Piotr Bański and Andreas Witt

- The proposal for widening the scope of @norm and @orig attributes has been implemented by Piotr Bański in collaboration with Susanne Haaf and Martin Mueller. It is part of the Guidelines since release 4.1.0.
- The Parla-CLARIN initiative (presented by Tomaž Erjavec at the 2019 SIG meeting), a TEI customization for encoding parliamentary proceedings is now used in the CLARIN ParlaMint project, which has produced comparable linguistically-annotated parliamentary corpora for Bulgarian, Croatian, Polish, and Slovenian.

TEI for Linguists

Conveners: Piotr Bański and Andreas Witt

- SIG members Jack Bowers and Laurent Romary are, together with other colleagues, responsible for two new ISO standards:
 - "ISO LMF-4" on the TEI serialization for the ISO Lexical Markup Framework standard family, and
 - "ISO LMF-3" for encoding etymological information in dictionaries.
- Currently, Piotr Bański and Laurent Romary are editors of the upcoming revision of "ISO MAF" (Morphosyntactic Annotation Framework), featuring a new, fully TEI-encoded serialization of the data model. Details will be presented at TEI-MM 2021...

Text and Graphics

Conveners: Martin de la Iglesia and John Walsh

- Blog post on the meeting in Graz
<https://eos.hypotheses.org/272>

Report from JTEI

Joel Kalvesmaki and Pietro Liuzzo

jTEI Updates 1

Editors

- Joel Kalvesmaki, Washington, DC (2019-23)
- Pietro Liuzzo, University of Hamburg (2019-24)
- Tiago Sousa Garcia, Newcastle University (2019-22)
- Tanja Wissik, Austrian Academy of Sciences (2019-21)

Technical Editor

- Ron Van den Branden, Royal Academy of Dutch Language and Literature

jTEI Updates 2

Publications

- Issue 11 completed in June 2020
- Issue 12 completed in May 2020
- Issues 13 (9 submissions) and 14 (12 submissions) are currently going through peer review and production.
- Rolling Issue: 8 unsolicited submissions going through peer review and production

jTEI Updates 3

- jTEI Editors are appointed by the Board for terms of 4 years, renewable.
- Chair of the editors rotates each year
- One editor works with the guest volume editor on a particular issue
- Advisory Board being rebuilt
- Editors meet monthly
- Editors regularly update and revise [author guidelines](#), workflow, and policy (e.g., internal conflict of interest)
- Application for DOAJ in process

jTEI Updates 4

- Please send your submissions; we have three types of submissions: research papers, data sets, and project / tool notes;
- You may submit papers in English, German, Spanish and Italian
- Please register as a reviewer <http://journal.tei-c.org/journal/user/register>
- Current reviewers, please check your account and update email and keywords if necessary.
- Journal statistics: <https://logs.openedition.org/awstats.pl?config=jtei>

jTEI Updates 5: Technical

Migration to HumaNum server:

- Temporary OJS instance was moved to a Dockerized instance on the HumaNum server, in cooperation with Peter Stadler (Infrastructure Group)
- Updated OJS to version 3.2.0.3
- Lodel (OpenEdition publication engine) has been migrated to a recent version, which allowed to define the rolling issue as a “yearly section” in the journal format

Finance Report

Business Meeting 2020 — Hugh Cayless

Year-over-Year Cash Profit & Loss

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Jan-Sep 2020
Income/Expense							
Income							
Membership Dues	72,997	62,672	56,278	72,804	52,926	47,352	26,565
Grant Contributions	-	-	-	-	-	4,554	1,996
Miscellaneous Revenue	-	-	-	-	50	93	11
Interest Income	-	-	-	-	468	383	74
Total Income	72,997	62,672	56,278	72,804	53,444	52,381	28,646
Gross Profit	72,997	62,672	56,278	72,804	53,444	52,381	28,646
Expense							
Total Grant Expense	-	-	-	-	-	-	6,890
Total Contract Services	5,106	-	1,802	11,137	20,915	17,595	15,000
Total Operations	39,429	18,194	33,326	4,901	54,739	6,896	3,203
Total Other Types of Expenses	1,000	1,848	2,878	1,492	1,001	2,000	1,431
Total Travel and Meetings	25,741	9,789	32,445	19,858	47,532	39,433	292
Total Expense	71,276	29,831	70,451	37,388	124,187	65,924	26,816
Net Income	1,721	32,841	(14,173)	35,416	(70,744)	(13,543)	1,829
Beginning Cash	186,119	187,840	220,681	206,508	241,924	171,180	157,638
Ending Cash	187,840	220,681	206,508	241,924	171,180	157,638	159,467

Partial Expenses Breakdown 2019

- Travel and meetings: \$39,433
- Finance and Accounting Services: \$16,500
- Insurance, Legal, Accounting Fees: \$1,095
- Copy Editing: \$3,016
- Bank Fees: \$1,299
- Wild Apricot (membership system): \$1,728

Balance Sheet for 2020, Jan–Sep

	<u>Sep 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Citizens Checking	51,691
Citizens Money Market	100,915
Paypal	6,860
Total Checking/Savings	<u>159,466</u>
Accounts Receivable	
Accounts Receivable	<u>7,185</u>
Total Accounts Receivable	<u>7,185</u>
Other Current Assets	
Prepaid Expenses	<u>239</u>
Total Other Current Assets	<u>239</u>
Total Current Assets	<u>166,890</u>
TOTAL ASSETS	<u><u>166,890</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>1,545</u>
Total Accounts Payable	<u>1,545</u>
Other Current Liabilities	
Deferred Revenue	<u>7,185</u>
Total Other Current Liabilities	<u>7,185</u>
Total Current Liabilities	<u>8,730</u>
Total Liabilities	<u>8,730</u>
Equity	
DARIAH-EU Grant	1,996
Opening Balance Equity	2,953
Unrestricted Net Assets	144,042
Net Income	<u>9,170</u>
Total Equity	<u>158,160</u>
TOTAL LIABILITIES & EQUITY	<u><u>166,890</u></u>

2020 Snapshot: Actual vs. Budget

	Jan - Sep 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
DARIAH-EU Grant Contribution	1,996	2,000	(4)	100%
Membership Dues	26,565	26,131	433	102%
Donations	11			
Total Income	28,571	28,131	440	102%
Gross Profit	28,571	28,131	440	102%
Expense				
Total DARIAH-EU Grant Expense	6,890			
Total Contract Services	13,500	13,590	(90)	99%
Total Operations	3,164	4,220	(1,055)	75%
Total Other Types of Expenses	1,431	1,000	431	143%
Total Travel and Meetings	292	-	292	100%
Total Expense	25,278	18,810	6,468	134%
Net Ordinary Income	3,294	9,322	(6,028)	35%
Net Other Income	74	180	(106)	41%
Net Income	3,368	9,502	(6,134)	35%

Summary

- COVID-19 made for a strange year.
 - Some institutions have had to stop or reduce memberships.
 - We had no in-person meetings, so no travel.
 - No Annual Meeting, so no expenses there.
- Next year will be tighter, budget-wise.
 - Some institutions have cut travel budgets, so we may pay more travel.
 - We may not know the extent of membership cutbacks until year's end.
- We need to do some thinking about the TEI-C's value proposition and how we might recover from next year's (anticipated) shortfall.
- Big change from last year in our assets, but that reflects cleaning up “aging receivables” rather than an actual loss.
- The TEI is still in good financial shape in spite of the pandemic.

Report from the Membership Coordinator

Pip Willcox

Membership (active, paid-up members)

Sustaining Partner (\$5,000)	2
Patron (\$2,500)	4
Friend (\$1,500)	7
Contributor (\$500)	19
Supporter (\$250)	22
Individual (\$50)	193
Free (workshop, for 1 year)	152

Workshop Memberships

- The TEI will provide free memberships for one year for participants in publicly announced, open enrollment workshops.
- Send a spreadsheet listing participant names, email addresses and affiliations to the Membership Coordinator (membership@tei-c.org) or the Treasurer (teiconsortium@gmail.com).

Membership via Donation

- Prospective members of the TEI who cannot afford the \$50 annual fee can join by making a donation in any amount.
- Donors who want to be members should simply write 'membership' in the comment field on the submission form so the Treasurer will know they want their individual membership activated.

Election Results

Kathryn Tomasek for the Nominating and Elections Committee

James Cummings, Martina Scholger, and Luis Meneses, with Scott Hamlin for TAPAS

Extension of Terms

- Request at 2019 face-to-face meeting of Board and Technical Council--extension of terms from two years to three
- Primary Goal--Succession planning for both bodies
- Proposal circulated to TEI-L in March 2020
 - Discussion period of six weeks
- Unanimous vote of the Board in favor of proposal
 - Unanimous vote in favor required by By-Laws since the vote was taken over email
- Change to the By-Laws was announced to TEI-L in June 2020
- Some variation in terms is necessary during a transition period over the next several elections.

TAPAS

- No report on TAPAS requested this year because the Board decided in consultation with TAPAS lead Julia Flanders to discontinue financial support of the platform.
- Rationale: In light of the existence of numerous tools for publication of TEI files, the Board has elected to discontinue financial support of TAPAS.
- The Nominating and Elections Committee did include the open position on the TAPAS Advisory Board in this year's election process.
- Discussion of a revised relationship between TAPAS and the TEI is ongoing.
- Conclusions will be announced to the TEI-L.

Election Overview

- <https://www.opavote.com>
 - 9 October 2020
 - 16 November 2020 at 23:59 HST
 - 39 days
-
- Board: 3 candidates - 3 positions
 - 2 for 3 years and 1 for 2 years
 - Council: 8 candidates - 5 positions
 - 4 for 3 years and 1 for 2 years
 - TAPAS Advisory Board:
1 candidate - 1 position

In 2020, TEI Members will hold an election to fill 5 open positions on the TEI Technical Council (4 for 3-year terms, 1 for a 2-year term) and 3 on the TEI Board of Directors (2 for 3-year terms, 1 for a 2-year term). We are also electing 1 new member to the TAPAS advisory board. The following persons have been nominated and have agreed to stand as candidates for election to the TEI Technical Council, the TEI Board, and the TAPAS advisory Board. They have all supplied a statement covering two aspects:

1. a candidate statement in which they discuss their reasons for wishing to serve on the Board, TAPAS or Technical Council and what their particular goals would be.
2. a biographical description focusing on their education, training, research, etc., relevant to the TEI.

The statements and biographical descriptions for the candidates can be accessed [here](#).

A Note on Voting

Voting will be conducted via the OpaVote website, which uses the open-source balloting software OpenSTV for tabulation. OpenSTV is a widely used open-source Single Transferable Vote program.

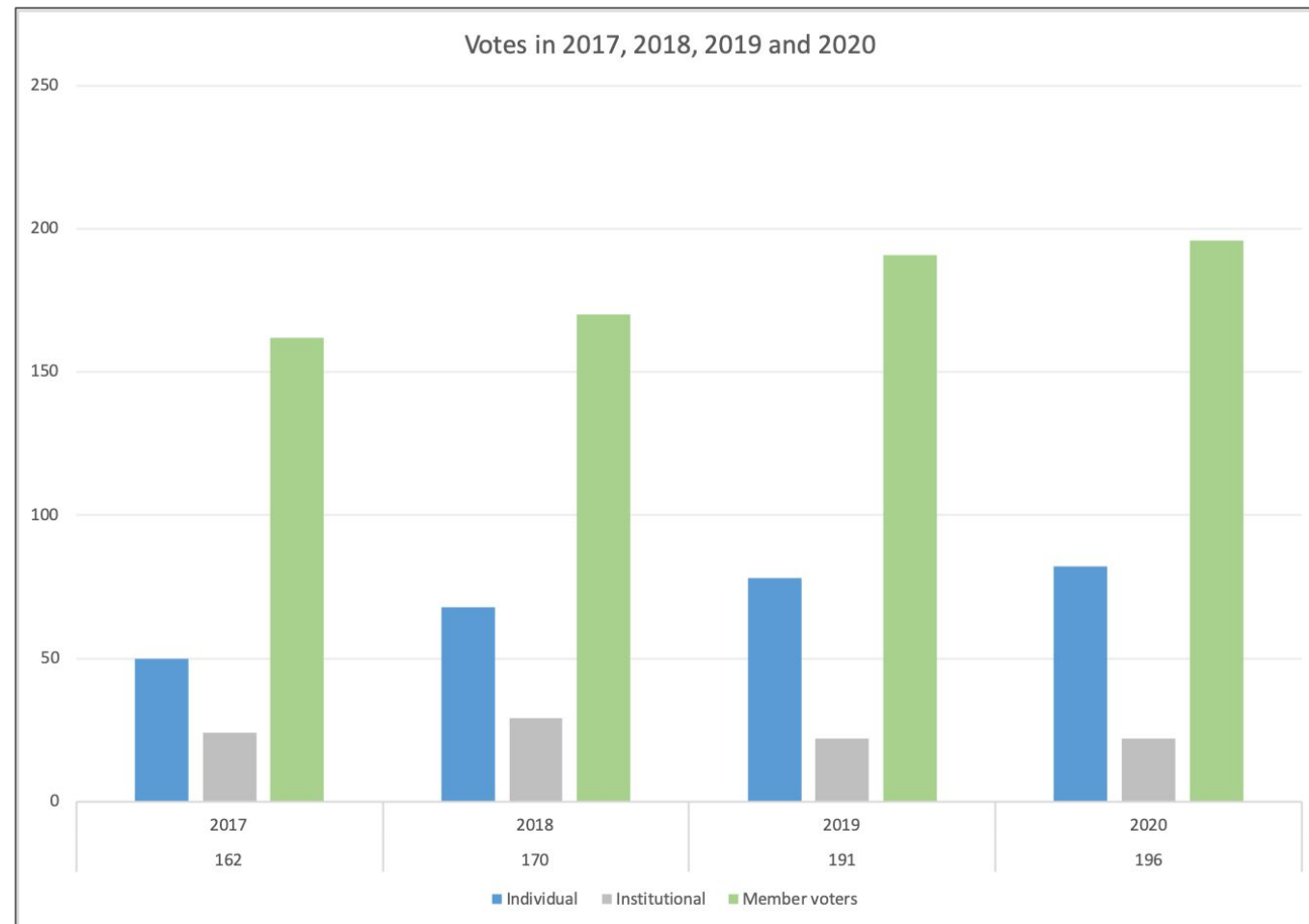
TEI Member voters, identified by email address, will receive a URL at which to cast their ballots. Upon closing of the election, all voters who cast a vote will be sent an email with a link to the results of the election, from which it is also possible to download the actual final ballots for verification. Individual members may vote in the TEI Technical Council elections. The nominated representative of institutions with membership may vote for both the TEI Board and TEI Technical Council.

Voting closes on November 16, 2020 at 23:59 Hawaii-Aleutian Standard Time (HAST) as it offers the latest global midnight.

Turnout

In total we had 104 votes. A small improvement from the 100 votes for last year:

- 82 from Individual members (out of 155 - 53% turnout)
- 22 from Institutional members (out of 41 - 54% turnout)



Election Results

- Board
 - Diane Jakacki, Ken Penner (2 years), and Gimena del Rio Riande.
- Council
 - Syd Bauman, Helena Bermúdez Sabel (2 years), Hugh Cayless, Janelle Jenstad, and Raffaele Viglianti.
- TAPAS Advisory Board
 - Laura Estill

Congratulations!

Thanks to all those who stood for open positions.

And many, many thanks to Luis Meneses for administering the election process.

Big thanks to those whose terms will end in December 2020!

Board

- Christiane Fritze, Secretary, Austrian National Library (2020)
- Pip Willcox, The National Archives – UK (2020)

Council

- Nicholas Cole, Pembroke College Oxford (2020)
- Vanessa Bigot Juloux, Ecole Pratique des Hautes Etudes (2020)

Rahtz Prize for TEI Ingenuity 2020

James Cummings

Awards Panel Members: James Cummings, Martina Scholger, Kathryn Tomasek



2020 Rahtz Prize for TEI Ingenuity

Winner: TEI Lex-0

<https://dariah-eric.github.io/lexicalresources/pages/TEILex0/TEILex0.html>

DARIAH Working Group on Lexical Resources:

Piotr Banski, Jack Bowers, Jesse de Does, Katrien Depuydt, Tomaž Erjavec, Alexander Geyken, Axel Herold, Vera Hildenbrandt, Mohamed Khemakhem, Snežana Petrović, Laurent Romary, Ana Salgado, Toma Tasovac, Andreas Witt

TEI Lex-0 is both a technical specification and a set of community-based recommendations for encoding machine-readable dictionaries. It is a customization of the TEI scheme. TEI Lex-0 establishes a baseline encoding and a target format to facilitate the interoperability of heterogeneously-encoded lexical resources. This is important both for building lexical resources and developing generic TEI-aware tools such as dictionary viewers and profilers.

Special 2020 TEI Community Prize

Winner: TTHub. Text Technologies Hub.

Recursos sobre tecnologías del texto y edición digital

Susanna Allés Torrent, Lead

<https://tthub.io/>

TTHub is a collaborative open access platform of materials in Spanish devoted to the community interested in the use of TEI as a standard for digital editions and text technologies for Hispanic texts. Their goal is to serve as a hub of open online materials, resources, news, software, and technologies that can potentially serve those interested in textual studies, digital editing, corpus construction, and digitization in Spanish.

TTHub is organized in several sections: These bring together teaching materials including presentations from workshops, talks, and other materials.

They have a Spanish bibliography of for learning TEI and related technologies in Zotero and Zenodo.

In another section they have online encoding examples of Hispanic texts.

In yet another they are seeking people to collaboratively crowdsource Spanish translations of the TEI Specifications.

TEI-C 2021 Conference

Virtual
October 2021

Newcastle Upon Tyne, United Kingdom

September ~~2024~~ 2022?

- **Travel:** Well-connected airport and rail, very easy to get to! City is walkable but also has great metro system to the coast and nearby cities
- **Venue:** Excellent conference venue
- **Location:** Lots of hotels, restaurants and pubs!
- **Tourism:** Lots of Art Galleries, Museums, Hadrian's Wall, and the North-East has more castles than any other part of England
- **People:** "Geordies" are extremely friendly
- **Local Organisers:** James Cummings, Adam Mearns, Tiago Sousa Garcia





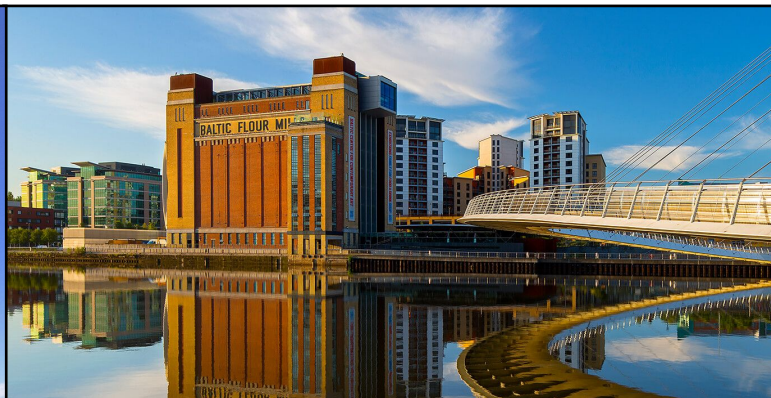
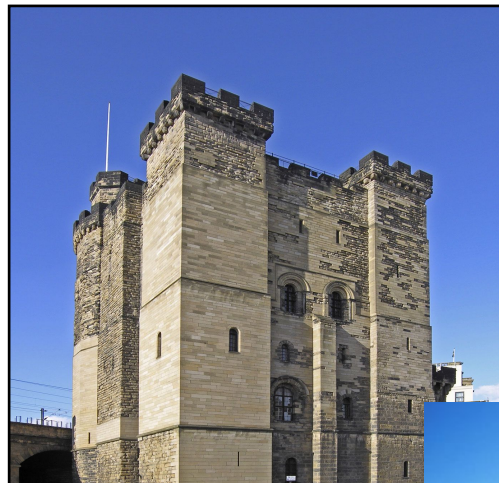
TEI ~~2024~~ 2022?

@tei2022
tei2022@newcastle.ac.uk



Newcastle Upon Tyne, United Kingdom

We look forward to giving you a friendly
Geordie welcome to Newcastle University
in September ~~2024~~ 2022?



Thank you!

2020 TEI Technical Council

- Syd Bauman, Northeastern University (2020)
- Elisa Beshero-Bondar, Penn State Erie (2021)
- Vanessa Bigot Juloux, Ecole Pratique des Hautes Etudes (2020)
- Meaghan Brown, Papers of the Bibliographical Society of America (2021)
- Hugh Cayless, Duke University (2020)
- Nicholas Cole, Pembroke College Oxford (2020)
- Jessica H. Lu, University of Maryland (2021)
- Martina Scholger, 2020 Chair, University of Graz (2021)
- Peter Stadler, University of Paderborn (2021)
- Magdalena Turska, eXist Solutions (2021)
- Raffaele Viglianti, University of Maryland (2020)

2020 TEI Board

- Elected

- Kathryn Tomasek, Chair, Wheaton College, Massachusetts (2021)
- Christiane Fritze, Secretary, Austrian National Library (2020)
- Gimena del Rio Riande, Seminario de Edicion y Critica Textual (CONICET) (2020)
- Pip Willcox, The National Archives – UK (2020)
- James Cummings, Newcastle University (2021)

- Ex officio

- Hugh Cayless, Treasurer, Duke University
- Luis Meneses, Webmaster, University of Victoria
- Martina Scholger, Council Chair, University of Graz